



MCA TIMOR-LESTE VACANCY ANNOUNCEMENT

**About Millennium Challenge Account (MCA) Timor-Leste**

MCA Timor-Leste, collaborating with the Government of Timor-Leste and the Millennium Challenge Corporation (MCC) of the Government of the United States of America, is responsible for implementing the \$420 million Timor-Leste Compact, together with an additional contribution of \$64 million from the Government of Timor-Leste—representing a total \$484 million investment in Timor-Leste. The Compact aims to address human capital development as a binding constraint to economic growth in Timor-Leste through two projects: the Water, Sanitation, and Drainage (WSD) Project and the Teaching and Leading the Next generation of Timorese (TALENT) Project.

On behalf of the Government of Timor-Leste, DevelopmentAid is now recruiting for the following role to join MCA-Timor-Leste. Additional management, technical, and administrative support positions will be recruited in upcoming months.

| Position Title | Position Overview | Requirements (Education, Experience, Competencies) | Deadline for Application |
|---|---|--|--------------------------|
| Director for the Center of Excellence (RELAUNCH) # of vacant position: 1 (one) | <p>The Director of the Center of Excellence (CoE) will play a critical role in the establishment of the Center of Excellence. They will be responsible for working with a Training and Institutional Support contractor on the legal establishment of the center, setting up a board of directors, staffing, accreditation, development of HR policies and procedures and liaising with key government entities ensure successful sustained implementation of the center.</p> | <ul style="list-style-type: none"> Bachelor's degree in education or a related field, preferably in the areas of educational leadership, organizations/institutions of higher education and teacher education. Possession of master's degree is preferred. At least ten years of prior experience in the establishment of new institutions, preferably institutions involved in education and training Demonstrated experience developing policy frameworks, organizational structure, planning for the recruitment and management of students, designing and supporting implementation of systems and structures that will support student and teachers and encourage attendance and advancement. Demonstrated experience in educational leadership. Experience working with post-secondary institutions domestically or overseas preferred. Demonstrated experience in supporting legal recognition of a Center of Excellence or other public institution and supporting modifications of legal statutes of a similar size and/or structure (public, autonomous, institution serving new fewer than 300 people at one time, with a staff of approximately 70 people). Fluency in English, both spoken and written. Fluency in Portuguese is preferred. | 20 June 2024 |

These employment opportunities are open to all eligible candidates regardless of their nationalities, race, ethnicity, gender and religion. Timorese Nationals are strongly encouraged to apply. All positions will be based on Dili, Timor-Leste. Competitive compensation package will be provided.

Detailed information on the vacancies, position descriptions (PDs), and requirements (education, experience, competencies) can be viewed on <https://timorleste-jobs.tenderwell.app>.

How to apply: applications must be submitted in English and online on <https://timorleste-jobs.tenderwell.app>. Applications submitted by email will not be considered.

Applications documents must include: 1). A CV of no more than 3 pages describing the candidate's qualifications and experience related to the PDs.; 2). Electronic copy of the relevant Academic Certificate(s); and 3). A list of 3 professional references (including at least 1 former supervisor), including name, title, relationship with the candidate, telephone number, and e-mail address.

To ensure equal opportunity and neutrality, application documents should not include details related to age, marital status, political and religious affiliation, family information.

Only short-listed candidates will be contacted for further recruitment phase. Short-listed candidates will be expected to submit samples of relevant past work assignments and demonstrate English proficiency when applicable. All selected candidates will undergo rigorous reference and security checks, results of which will form the basis for the final hiring decisions.

For any queries, please contact: TimorLeste@developmentaid.org